



## **Manufacturing Associate**

BOLD Growth is a small craft-cannabis company providing consistent and high-quality products in the extremely competitive cannabis industry. Our success can be attributed to the collaboration of each of BOLD's hardworking and dedicated team members. At BOLD, we pride ourselves on producing best-in-class craft cannabis products that outperform our competitors.

If you join our team, you will be joining a small group of highly passionate and motivated people who value your role, progressive ideas, and will advocate for your professional development. We focus on continuous improvement, efficiency and building a positive work environment.

If you are enthusiastic, willing to learn, have the openness to adapt, and want to be an integral part of one of the most exciting and desirable companies in the cannabis industry, we'd love to have you.

The **Manufacturing Associate** reports directly to the Manufacturing Supervisor and is responsible for performing tasks involving physical labour and attention to detail. The Manufacturing Associate role is responsible for the efficient manufacturing of cannabis products according to established procedures, protocols, and workplace policies.

### **Duties and Responsibilities**

- Harvesting and processing of cannabis
- Operation of automated and manual processing equipment
- Quick and efficient manual trimming of cannabis
- Transporting cannabis between production environments in a sanitary fashion
- Accurately document all work performed as directed in the Standard Operating Procedures (SOPs)
- Participate in the post-harvest sanitation; including appropriate disposal of plant materials and routine cleaning and sterilization of equipment
- Milling cannabis and creating pre-rolls
- Packaging and labelling bulk cannabis and final products
- Record keeping and data collection
- Work with the cleaning crew to clean all areas of the facility
- Operate in a safe and compliant manner and adhering to Company policies and procedures
- Other duties as assigned

### **Qualifications and Expectations**

- Solid team player who promotes a culture of professionalism, integrity, quality, and teamwork
- Ability to prioritize workload in a fast-paced environment
- Ability to stand or sit for duration of shift along with good manual dexterity, hand-eye coordination, and strong attention to detail
- Capable of following strict processes and procedure with minimal supervision
- 1-2 years of experience working within a highly regulated GPP/GMP/HACCP environment is an asset
- Excellent English communication skills (both written and verbal)



#### **CRAFT CANNABIS**

- Previous experience working in cannabis is an asset
- Grade 12 or GED
- Drivers license or reliable form of transportation
- Basic computer skills and ability to operate a smart phone with ease

#### **Work Conditions**

- Monday to Friday, 8 hour shifts during the day
- Overtime available as needed
- Indoor conditions
- Physically demanding and repetitive work
- Frequently lift a minimum of 30 lbs without assistance
- Masks are required while working with raw plants

#### **Competencies**

- Accountable and Dependable
- Safety Conscious
- Communication Skills
- Teamwork
- Adaptable and Flexible
- Initiative and Problem Solving
- Punctual

Bold Growth Inc. offers an incredible work environment and career advancement opportunities. Applicants MUST be 19 Years or older to apply.

NO calls or drop-ins will be accepted. Submit your resume via email – [careers@boldgrowth.ca](mailto:careers@boldgrowth.ca) we thank all applicants; however only qualified candidates will be contacted for an interview. Successful candidates may be required to pass a background/police check.